

Standards for the Protection of Minors

§ 1. General provisions

1. These Standards for the Protection of Minors, hereinafter referred to as the “Standards”, apply at Dom Na Wierchu / Wierchowe Domki.
2. The Standards have been introduced in order to ensure the protection of minors staying on the premises and to define the rules for responding in situations where the welfare of a minor may be at risk.
3. The Standards are applied taking into account the nature of the property’s business, i.e. year-round short-term accommodation rental.
4. The property does not operate a reception desk and does not provide organised care, educational, childcare or entertainment activities for children. Minors may stay on the premises only under the supervision of an adult.
5. Guest service is provided by the property owner, either in person or remotely. The owner remains reachable by phone and may be present on site.
6. The Standards take into account the principles of respect for the dignity, privacy, safety and best interests of the minor.

§ 2. Definitions

Whenever the Standards refer to:

minor - this shall mean a person under 18 years of age;

property - this shall mean Dom Na Wierchu / Wierchowe Domki;

property owner - this shall mean the person running the property and responsible for applying these Standards;

minor’s guardian - this shall mean a parent, legal guardian, de facto guardian, or another adult authorised to care for the minor during the stay;

harm to a minor - this shall mean any act or omission to the detriment of a minor, in particular physical, psychological or sexual violence, neglect, exploitation, or exposure to danger;

report - this shall mean information about an event or circumstances that may indicate a risk to the welfare of a minor.

§ 3. General principles of protection of minors

1. At the property, the overriding principle is care for the safety of minors.

2. Every adult present at the property should refrain from any behaviour that could violate the dignity, privacy or safety of a minor.
3. The property owner responds to every situation that may indicate that a minor is experiencing violence, neglect, exploitation or is otherwise in danger.
4. The property owner acts with respect for the privacy of all guests; however, the safety of the minor takes priority in situations where their welfare may be at risk.

§ 4. Principles of safe relations with a minor

1. The property owner treats minors with respect, calmness and with due regard for their dignity.
2. Contact with a minor should be limited solely to what is necessary, courteous and appropriate to the situation connected with the stay at the property.
3. The following are unacceptable in particular:
 - a) using physical, psychological or verbal violence against a minor;
 - b) shaming, humiliating, frightening or degrading a minor;
 - c) touching a minor without a justified reason;
 - d) engaging in sexual or otherwise inappropriate conversations;
 - e) photographing, filming or otherwise recording the image of a minor without a legal basis or the consent required by law;
 - f) suggesting contact with a minor outside matters related to the stay;
 - g) being alone with a minor in an isolated place without a clear need resulting from safety reasons or the necessity to provide assistance.
4. If contact with a minor is necessary, it should, whenever possible, take place in the presence of the minor's guardian.

§ 5. Principles for identifying a minor and their relationship with an adult

1. In the case of a minor staying at the property, it is assumed that the minor is under the care of an adult responsible for their stay.
2. During in-person or remote check-in, the property owner may pay attention to the circumstances of the minor's stay if the situation raises doubts as to the relationship between the minor and the adult.
3. The following may be regarded as warning signs in particular:
 - a) the adult avoids providing basic information about the minor or their relationship with the minor;
 - b) the adult behaves nervously, aggressively or gives inconsistent answers to questions regarding the stay;
 - c) the minor appears frightened, withdrawn, stressed or indicates that they do not know the adult or do not feel safe with them;
 - d) the adult attempts to prevent the minor from speaking freely;
 - e) there are other circumstances suggesting that the welfare of the minor may be at risk.
4. In the event of justified doubts, the property owner may request additional explanations regarding the relationship between the adult and the minor and the purpose of the stay, to the extent necessary to assess the minor's safety.

5. If the explanations are insufficient or the situation continues to give rise to justified suspicion that the welfare of the minor may be at risk, the property owner shall take the steps specified in § 6.

§ 6. Rules for responding in the event of suspected risk to the welfare of a minor

1. If there is a justified suspicion that the welfare of a minor present on the premises is at risk, the property owner shall immediately take appropriate action.
2. Such actions may include in particular:
 1. assessing the situation and gathering basic information necessary to take further steps;
 2. speaking with the adult accompanying the minor, provided this does not increase the risk to the minor;
 3. ensuring safe conditions for the minor until the arrival of the relevant services, where possible and justified;
 4. immediately calling the Police at 112 or 997 in the event of a threat to life, health or suspicion of a criminal offence;
 5. notifying the competent authorities, including the Police, the public prosecutor's office or the family court, if required by the circumstances.
3. The property owner does not conduct any independent investigation beyond what is necessary to secure the situation and refer the matter to the competent services.
4. In the event of a direct threat to the safety of a minor, the priority is to immediately notify the services and take measures to minimise the risk.

§ 7. Person responsible for receiving reports and taking action

1. The person responsible for receiving reports concerning incidents endangering a minor and for implementing these Standards is the Property Owner.
2. Reports may be submitted:
 - a) by phone: +48 535 935 117,
 - b) by e-mail: dom.nawierchu@gmail.com,
 - c) in person - during the stay at the property.
3. The responsible person receives reports, makes a preliminary assessment of the situation, documents the incident and, where necessary, notifies the relevant services or authorities.

§ 8. Rules for documenting and storing reports

1. Every report or disclosed incident concerning a risk to the welfare of a minor should be recorded in an internal note or another written record.
2. The record should include in particular:
 - a) the date and time of the incident or report;
 - b) the place of the incident;

- c) a description of the circumstances;
 - d) the details of the reporting person, if provided;
 - e) information on the actions taken;
 - f) information on whether the relevant services or authorities were notified.
3. Documentation shall be stored confidentially and in accordance with the principle of limiting access exclusively to authorised persons.
4. Documentation shall be stored for the period necessary to achieve the purpose for which it was prepared, taking into account applicable legal provisions.

§ 9. Rules regarding the use of the Internet and electronic devices

1. Wi-Fi is available on the property premises.
2. The property does not provide supervision over minors' use of the Internet and does not conduct individual monitoring of the content viewed by guests on their private devices.
3. Responsibility for supervising how a minor uses the Internet and electronic devices during the stay rests with the minor's guardian.
4. If the property owner obtains information that the Internet is being used in a manner endangering the safety of a minor or other persons, they may take action appropriate to the situation, including notifying the relevant services.

§ 10. Rules on protecting the image and privacy of minors

1. The property does not independently publish photos or recordings of guests, including minors, for marketing purposes without an appropriate legal basis.
2. The property may share on its social media materials previously published by a guest and tagging the property, provided that such action remains lawful and does not violate the welfare of the minor.
3. In the event of doubts as to whether the publication is consistent with the welfare of the minor, the material should not be further shared.
4. CCTV operates on the property and covers the parking area. The monitoring system does not cover guest accommodation areas or places where a high level of privacy is expected.

§ 11. Rules for making the Standards available

1. The Standards shall be made available:
 - a) on the property's website - in the full version and in a short version intended for minors;
 - b) in a visible place on the premises - at least by displaying information and making the document available in paper form or via a QR code leading to the document.
2. At the request of a guardian or guest, the Standards may be made available for inspection or download.

§ 12. Review and update of the Standards

1. The Standards shall be reviewed at least once every 2 years.
2. The review shall include, in particular, checking whether the Standards are adapted to the current manner of operation of the property and to the applicable laws.
3. The conclusions from the review shall be prepared in writing.
4. Where necessary, the Standards shall be updated earlier, in particular following changes in law, changes in the operation of the property, or the occurrence of an incident endangering the welfare of a minor.

§ 13. Final provisions

1. The Standards enter into force on the date of their adoption by the property owner.
2. The Standards constitute an internal document of the property and shall be applied to the extent resulting from the nature of the services provided.
3. An integral part of the Standards may be a short version intended for minors.